

Date of issue: Thursday, 19 May 2022

MEETING	COUNCIL
DATE AND TIME:	THURSDAY, 19TH MAY, 2022 AT 7.00 PM
VENUE:	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 07821 811 259

SUPPLEMENTARY PAPERS

The following Papers have been added to the agenda for the above meeting:-

* Item 9 and the appendices for items 11 and 12 were not available for publication with the rest of the agenda.

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
9.	Appointment of Monitoring Officer	1 - 2	All
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SLOUGH BOROUGH COUNCIL**REPORT TO:** Council **DATE:** 19th May 2022**CONTACT OFFICER:** Gavin Jones – Chief Executive**WARDS:** All**PART I**
FOR DECISION**DESIGNATION OF INTERIM MONITORING OFFICER****1 Purpose of Report**

This report seeks to designate the Council's Monitoring Officer.

2 Recommendation

The Council is recommended to note:

- (a) that Sarah Wilson is designated as the Council's Interim Monitoring Officer with effect from 23rd May 2022 by decision of the DLUHC Commissioners.

The Council is recommended to resolve:

- (b) That Article 12 of the Constitution be updated to reflect this designation.

3 Background

The Monitoring Officer, along with the Head of Paid Service and the Section 151 Officer combine to perform the Council's Statutory Governance Officer functions. These roles are key to ensuring lawfulness, fairness, probity and general good governance that support the Council in achieving its aims. It is important that they work effectively together yet maintain appropriate independence and that the roles are undertaken by adequately skilled and experienced staff supported by appropriate resources.

The Council's Monitoring Officer has a number of functions which are defined within the Council's Constitution. These include ensuring lawfulness and fairness of decision making, supporting the Standards Committee and the Audit and Corporate Governance Committee, receiving reports, conducting investigations, ensuring access to information, advising whether executive decisions are within the budget and policy framework and maintaining the Constitution.

Sarah Wilson is a highly experienced local government lawyer who, in her role as Principal Solicitor at HB Public Law (shared legal practice hosted by Harrow Council), has been the Council's senior legal advisor since November 2020, including attending the Council's Corporate Leadership Team meetings and advising Cabinet. She is also currently the Council's Deputy Monitoring Officer. Sarah is therefore extremely well-placed to undertake the duties of Monitoring Officer.

4 Other Implications

(a) Financial

The cost of this arrangement will be contained within existing budgets in the Finance & Resources Directorate.

(b) Human Rights Act and Other Legal Implications

The designation of a Monitoring Officer is a statutory requirement under Section 5 of the Local Government & Housing Act 1989. The Council has the right to designate and appoint the Monitoring Officer and to give three months notice to the Monitoring Officer if it wishes to re-designate the post.

Appointment of a Monitoring Officer would normally be a decision reserved to elected members in accordance with Part 4.7 of the Council's Constitution. However, under a statutory direction made by the Secretary of State for Levelling-Up, Housing and Communities, certain functions are to be exercised by the appointed commissioners, either acting alone or jointly. This includes the function to appoint to the position of Monitoring Officer and to determine the terms and conditions of employment of such an officer.

5 Conclusion

The role of the Monitoring Officer is an important element in the Council's structure and processes. The arrangements outlined in this report will ensure that there is both the experience and capacity to fully discharge the role.

6 Background Papers

None.

Allocation of Committee Seats May 2022– ‘The Basket’

The following committees and sub-committees are subject to proportionality rules and the decision of Council to offer a seat to Independent Member(s).

Group name -->		Labour Group	Conservative Group	Independent Members (no seat entitlement)
Seats on Council -->		35	6	1
Committee name	Cttee size	Seat allocation	Seat allocation	Seat allocation
Licencing Committee	11	9	2	0
Planning Committee	9	8	1	0
Employment and Appeals Committee	9	7	1	1
Overview and Scrutiny Committee	9	8	1	0
Customer & Community Scrutiny Panel	9	8	1	0
People Scrutiny Panel	9	8	1	0
Place Scrutiny Panel	9	8	1	0
Audit & Corporate Governance Committee	7	6	1	0
Standards Committee	7	6	1	0
Trustee Committee	7	6	1	0
Appeals Committee	5	4	1	0
Appeals sub-committee (Home to School Transport)	5	4	1	0
Appointments Sub-committee	5	4	1	0
Investigating and Disciplinary Committee	5	4	1	0
TOTAL SEATS	106	90	15	1

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**APPOINTMENTS TO THE CABINET, COMMITTEES,
SUB-COMMITTEES, PANELS AND OTHER BODIES 2022/23**

CABINET

Leader of the Council – Council Recovery, Forward Strategy & Economic Development	Councillor Swindlehurst
Deputy Leader of the Council – Housing & Planning	Councillor Mann
Financial Oversight & Council Assets	Councillor Anderson
Transport & The Local Environment	Councillor Nazir
Children’s Services, Lifelong Learning and Skills	Councillor Hulme
Social Care and Public Health	Councillor Pantelic
Public Protection, Regulation & Enforcement	Councillor Bains
Customer Services, Procurement & Performance	Councillor Ajaib
Leisure, Culture & Community Empowerment	Councillor Akram

LICENSING COMMITTEE

Chair – Councillor Cheema

Vice-Chair – Councillor Kaur

Councillors Bains, P Bedi, Gill, M Malik, S Malik, Nazir, Qaseem, Sandhu and Strutton

Licensing Sub-Committee (Need 3 chairs nominated from Licensing Committee members)

That a Licensing Sub-Committee be established with existing terms of reference with designated chairs – Councillors Cheema, Sandhu and Gill

PLANNING COMMITTEE

Chair – Councillor Carter

Vice-Chair – Councillor J Davis

Councillors Akbar, Dar, Gahir, Mann, Mohammad, Muvvala and S Parmar

EMPLOYMENT & APPEALS COMMITTEE

Chair – Councillor Ali

Vice-Chair – Councillor Bal

Councillors Ajaib, Basra, M Bedi, Gahir, Grewal, Qaseem and Smith

Appeals Sub-Committee

That an Appeals Sub-Committee be established with existing terms of reference and the following councillors be appointed:

Councillors Cheema, R Davis, S Malik, S Parmar and Smith

Appointments Sub-Committee

Councillors Ajaib, Hulme, Mann, Smith and Swindlehurst

INVESTIGATING & DISCIPLINARY COMMITTEE

Councillors Ali, Brooker, Grewal, Hulme and Strutton

APPEALS COMMITTEE

Councillors R Davis, Minhas, Nazir, Sabah and Smith

INDEPENDENT PANEL

Mr M Litvak and Mr R Tomkinson (plus a vacancy)

TRUSTEE COMMITTEE

Chair – Councillor Sabah

Vice-Chair – Councillor S Parmar

Councillors Akram, Brooker, Matloob, Strutton and Swindlehurst

OVERVIEW & SCRUTINY COMMITTEE

Chair – Councillor Gahir

Vice-Chair – Councillor Matloob

Councillors Akbar, Bal, Basra, Kaur, S Malik, M Malik and Strutton

CUSTOMER AND COMMUNITY SCRUTINY PANEL

Chair – Councillor Begum

Vice-Chair – Councillor Muvvala

Councillors Ali, Brooker, Kaur, Hussain, M Malik, S Malik, Mohammad.

Co-opted Members: Residents Panel Board x 3

PEOPLE SCRUTINY PANEL

Chair – Councillor Qaseem

Vice-Chair – Councillor P Bedi

Councillors Bal, Basra, Begum, Brooker, R Davis, Matloob, Sandhu

Co-opted Members:

Slough Healthwatch Representative – Neil Bolton-Heaton

Secondary School Representative -

Slough Youth Parliament Representative - TBC

Statutory Education Voting co-optees (for education matters only):

1 Church of England diocese representative (vacant)

1 Roman Catholic diocese representative (vacant)

1 parent governor representatives (vacant)

Non-voting teacher co-optees (education matters only):

1 Head Teacher representative (vacant)

1 Primary School Teacher representative (vacant)

1 Secondary School Teacher representative (Paul Kassapian)

PLACE SCRUTINY PANEL

Chair – Councillor Mohammad

Vice-Chair – Councillor Wright

Councillors Cheema, Gill, Grewal, M Malik, Minhas, Mohammad, Sandhu

AUDIT & CORPORATE GOVERNANCE COMMITTEE

Chair – Councillor Kelly

Vice-Chair – Councillor Brooker

Councillors Ali, Carter, J. Davis, Grewal, Gill

Independent Co-Opted Members

Mrs Naira Bukhari

Ms Stefana Moldovan

Vacancy x 2

Independent Person

Mr R Tomkinson (2026)

STANDARDS COMMITTEE

Chair – Councillor Mann

Vice-Chair – Councillor Sabah

Councillors P Bedi, S Malik, Minhas, Mohammad, S Parmar

Independent Person – Mr R Tomkinson

Parish Council Representatives

TBC (Britwell Parish Council)

TBC (Colnbrook with Poyle Parish Council)

Parish Councillor I Ahmed (Wexham Court Parish Council)

JOINT EAST BERKSHIRE HEALTH OVERVIEW SCRUTINY COMMITTEE

Members: Councillors Sandhu, R Davis and Basra

Deputies: Councillors Qaseem, Matloob and Begum

Berkshire Pension Fund Advisory Panel (I - Chair of Employment & Appeal Committee)

Councillor Ali

Thames Valley Police & Crime Panel (1 Member)

Councillor Bains

QUASI-JUDICIAL AND OTHER BODIES 2021/22

MEMBER PANEL ON THE CONSTITUTION

Chair – Councillor Carter

Councillors Akram, Anderson, Basra, Grewal, Kaur and Wright

CORPORATE PARENTING PANEL

Chair – Councillor Hulme

Councillors Akbar, Basra, J Davis, Kelly, M Malik, S Malik

SOCIAL SERVICES COMPLAINTS REVIEW PANEL (1 Member) (plus up to 3 deputies)

Councillor Brooker

Deputies R Davis, Kaur, Mohammad

ELECTORAL CYCLE AND PARLIAMENTARY BOUNDARY REVIEW WORKING GROUP

Councillors Carter, Dar, Gill, Hulme, Hussain, Minhas, Mohammad, Smith and Swindlehurst

FOSTER PANEL (1 Member)

Councillor S Malik

SLOUGH WELLBEING BOARD

Chair – Councillor Pantelic

Vice-Chair – Dr Jim O'Donnell

Cabinet Member for Social Care and Public Health

Children's Services, Lifelong Learning and Skills

Chief Executive Slough Children's Service Trust

Healthwatch Representative

Chief Executive, Slough BC

Local Police Area Commander

Director of Adult Social Care

Royal Berkshire Fire and Rescue Service Representative

Director of Public Health

Director of Children's Services

East Berkshire Clinical Commissioning Group Representative

Voluntary and Community Sector Representative

Acute Sector Representative

NHS Commissioning Board Representative

Slough Youth Parliament Representative

Two Local Business Representatives

STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION

Committee 1 – Christian Denomination and other Faiths

The Free Churches	Sue Elbrow (until 2023)
Black Free Churches	Vacancy
The Roman Catholic Church	Vacancy
Hinduism	Vacancy
Islam	Vacancy Zubayr Abbas-Bowkan (until 2023) Waqar Bhatti (until 2023) Shujah Hamid (until 2023)
Judaism	Karen Appleby (until 2025)
Sikhism	Hardip Singh Sohal (until 2023) Ashpreet Singh Nainu (until 2023)
Baha'is	Vacancy

Committee 2 – The Church of England

Lynda Bussley (until 2023)
Christine Isles (until 2023)
Andrea Sparrow (until 2023)
Rev Gordon Briggs (until 2024)

Committee 3 – Teachers (representing Primary, Secondary and Special Schools)

Primary	Munsoor Malik (until 2023)
Primary	Priya Lamba (until 2023)
Secondary	Ian Sharpe (until 2023)
	Vacancy
	Vacancy
	Vacancy

Committee 4 – Representatives of Local Authority (No Cabinet Member)

Akbar, Basra, Bal, Brooker, Smith

SCHOOL ADMISSION APPEALS/EXCLUSION REVIEWS POOL OF PANELLISTS

(Education or Lay Member)

Education Member (x9)

Mrs F Doran (Education)
Mr J Griffiths (Education)
Mr G Kaye-Taylor (Education)
Mr V Krishnamurthy (Education)
Mrs J Lloyd (Education)
Mrs S Macadam (Education)
Ms R Mohan (Education)
Mrs D Mundi (Education)
Ms D Toomey (Education)

Lay Member (x9)

Mrs C George (Lay)
Mr A Ghanie (Lay)
Mrs T Khan (Lay)
Mrs L Parminter (Lay)
Mr R Saund (Lay)
Mr S Sharma (Lay)
Mr H Sheik (Lay)
Mrs L Smit (Lay)
Mrs E Strange (Lay)

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MUNICIPAL YEAR 2022/23
APPOINTMENTS TO OUTSIDE BODIES

LEVEL 1 - CORPORATE BODIES WHERE MEMBERS HAVE SIGNIFICANT LIABILITY AND/OR THE BODY HAS SIGNIFICANT RESPONSIBILITY FOR SERVICE DELIVERY

OUTSIDE BODY	APPOINTMENTS/ NOMINATIONS REQUIRED	MEMBER(S) NOMINATED
Berkshire Healthcare NHS Foundation Trust	1 Member	Lead Member for Social Care & Public Health (Pantelic)
Berkshire Local Transport Body	1 Member 1 named Deputy	Lead Member with portfolio responsibility for transport (Nazir) Swindlehurst (Deputy)
Development Initiative for Slough Housing Ltd	3 Members	Swindlehurst Carter Mann
Slough Local Asset Backed Vehicle (LABV) Board	No appointment currently sought pending review of representation	N/A
Royal Berkshire Fire Authority (allowance payable c. £2351 pa)	3 Members	Dar S Malik Smith
Safer Slough Partnership	1 Member	Bains (Lead Member with portfolio responsibility)
Slough Local Safeguarding Children Board	1 Member	Hulme (Lead Member for Children's Services, Lifelong Learning and Skills)
Slough Safeguarding Adults Partnership Board	1 Member	Lead Member for Social Care and Public Health (Pantelic)
Thames Valley Athletics Centre Management Committee	1 Member +1 Deputy	Lead Member with portfolio responsibility for leisure (Akram) S Parmar (Deputy)

Thames Valley Athletics Centre Trust	1 Member +1 Deputy	Lead Member with portfolio responsibility for leisure (Akram) S Parmar (Deputy)
Slough Children's First Trust Board	No appointment currently sought pending review of representation	N/A

MUNICIPAL YEAR 2022/23
APPOINTMENTS TO OUTSIDE BODIES

LEVEL 2 - NO SIGNIFICANT LIABILITY/RESPONSIBILITY FOR SERVICE DELIVERY

OUTSIDE BODY	APPOINTMENTS/ NOMINATIONS REQUIRED	MEMBER(S) NOMINATED
Heathrow Community Engagement Board (or successor body)	1 and 1 Deputy (Member or Officer)	Nazir (Lead Member with portfolio responsibility)
James Elliman Trust	2 Members to be appointed in 2022 for a four year term	Brooker, Akram
Parking & Traffic Regulation Outside London Joint Committee (PATROLJC)	1 Member	Nazir (Lead Member for Sustainable Transport and The Environment)
Slough Local Access Forum	2 Members	S Parmar Brooker
Groundwork South	1 (Member or Officer)	S Parmar
South East Employers	2 Members & 2 Deputies (NB. Should not be employee of another local authority or official of any of the local government unions)	Ali and Swindlehurst Ajaib and Gahir (Deputies) (Chair of Employment & Appeals Committee plus a Cabinet Member)
St Mary's School Charity	2 Members	Brooker Gill
Standing Conference on Archives	1 Member	Basra
Strategic Aviation Special Interest Group (SASIG)	1 Member (plus deputy)	H Cheema
Slough Council for Voluntary Service	1 Member + 1 Deputy	Hulme J Davis (Deputy)
Local Government Association	3 Members	Akram Gahir Swindlehurst

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